

OCCUPANCY APPLICATION

The information solicited on this application is requested by the apartment owner. Federal Laws prohibit discrimination against tenant applicants on the basis of race, color, national origin, religion, sex, marital status, age, and handicap. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race/national origin and sex of the individual applicants on the basis of visual observation or surname. Furthermore, tenant/applicants must certify on their application that the housing they will occupy is/will be their permanent residence.

Household Member Name & Social Security Number	Date of Birth	Minor	Elderly	Disabled or Handicapped	Sex
Name: _____ SS#: ____-____-_____	MM/DD/YY ___/___/___	() Yes () No	() Yes () No	() Yes () No	() Male () Female
Name: _____ SS#: ____-____-_____	MM/DD/YY ___/___/___	() Yes () No	() Yes () No	() Yes () No	() Male () Female
Name: _____ SS#: ____-____-_____	MM/DD/YY ___/___/___	() Yes () No	() Yes () No	() Yes () No	() Male () Female
Name: _____ SS#: ____-____-_____	MM/DD/YY ___/___/___	() Yes () No	() Yes () No	() Yes () No	() Male () Female

Household Race/ Nationality (check one): () White, Non-Hispanic () Asian, Pacific Island
 () Black, Non-Hispanic () Hispanic
 () American Indiana, Alaska Native

CURRENT RESIDENCE

Address & Telephone #	Landlord Information	Lease Information
Street: _____ Apt #: _____ City: _____ State: _____ ZIP: _____ Telephone #: () _____	Name: _____ Telephone #: () _____	Start Date: ___/___/___ End Date: ___/___/___ Rent per month: \$ _____

PREVIOUS RENTAL REFERENCES

*If there are additional references please list on back of this page

Address	Landlord Information	Lease Information
Street: _____ Apt #: _____ City: _____ State: _____ ZIP: _____	Name: _____ Telephone #: () _____	Start Date: ___/___/___ End Date: ___/___/___ Rent per month: \$ _____

Address	Landlord Information	Lease Information
Street: _____ Apt #: _____ City: _____ State: _____ ZIP: _____	Name: _____ Telephone #: () _____	Start Date: ___/___/___ End Date: ___/___/___ Rent per month: \$ _____

EMPLOYMENT

1ST APPLICANT:

1. Employer Name: _____
2. Employer Address: Street: _____
City: _____ State: _____ ZIP: _____
3. Employer Telephone #: () _____
4. Supervisor's Name: _____ Title: _____

I have applied for an apartment/house with Key Enterprises, Inc. and state that I'm employed by you. My signature below authorizes verification of this information.

5. Your Signature: _____
-
-

2ND APPLICANT:

1. Employer Name: _____
2. Employer Address: Street: _____
City: _____ State: _____ ZIP: _____
3. Employer Telephone #: () _____
4. Supervisor's Name: _____ Title: _____

I have applied for an apartment/house with Key Enterprises, Inc. and state that I'm employed by you. My signature below authorizes verification of this information.

5. Your Signature _____
-
-

EMPLOYMENT VERIFICATION OF 1ST APPLICANT: (For Office Use Only)

1. Is applicant currently employed by you? (Check one): () Yes () No (complete items 7A & 7B)
 - 2A. Date applicant left: ____/____/____ 2B. Reason for leaving: _____
 3. Date of employment: ____/____/____ 4. Continued Probability for Employment: _____
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-

EMPLOYMENT VERIFICATION OF 2ND APPLICANT: (For Office Use Only)

1. Is applicant currently employed by you? (Check one): () Yes () No (complete items 7A & 7B)
- 2A. Date applicant left: ____/____/____ 2B. Reason for leaving: _____
3. Date of employment: ____/____/____ 4. Continued Probability for Employment: _____

CREDIT HISTORY

APPLICANTS FILL OUT THIS COLUMN ONLY!

THIS COLUMN FOR OFFICE USE ONLY

1ST APPLICANT: Please list three (3) credit references

- 1. Creditor Name: _____ 1.
- 2. Creditor Phone #: (____)_____
- 3. Payment amount: \$_____
- 4. Payment due: () weekly () monthly

- Is account current? () YES () NO
- 2. How many times has applicant been late? _____
- 3. Has any court action ever been taken? () YES () NO.
- 4. If Yes to #3, please describe: _____

- 1. Creditor Name: _____ 1.
- 2. Creditor Phone #: (____)_____
- 3. Payment amount: \$_____
- 4. Payment due: () weekly () monthly

- Is account current? () YES () NO
- 2. How many times has applicant been late? _____
- 3. Has any court action ever been taken? () YES () NO.
- 4. If Yes to #3, please describe: _____

- 1. Creditor Name: _____ 1.
- 2. Creditor Phone #: (____)_____
- 3. Payment amount: \$_____
- 4. Payment due: () weekly () monthly

- Is account current? () YES () NO
- 2. How many times has applicant been late? _____
- 3. Has any court action ever been taken? () YES () NO.
- 4. If Yes to #3, please describe: _____

2ND APPLICANT: Please list three (3) credit references

- 1. Creditor Name: _____ 1.
- 2. Creditor Phone #: (____)_____
- 3. Payment amount: \$_____
- 4. Payment due: () weekly () monthly

- Is account current? () YES () NO
- 2. How many times has applicant been late? _____
- 3. Has any court action ever been taken? () YES () NO.
- 4. If Yes to #3, please describe: _____

- 1. Creditor Name: _____ 1.
- 2. Creditor Phone #: (____)_____
- 3. Payment amount: \$_____
- 4. Payment due: () weekly () monthly

- Is account current? () YES () NO
- 2. How many times has applicant been late? _____
- 3. Has any court action ever been taken? () YES () NO.
- 4. If Yes to #3, please describe: _____

- 1. Creditor Name: _____ 1.
- 2. Creditor Phone #: (____)_____
- 3. Payment amount: \$_____
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